

Verifying Medicaid Spans in MITS through SACWIS

The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

Overview

SACWIS users with the **Medicaid Eligibility** security profile have the ability to query Medicaid eligibility spans for children in SACWIS through the **MITS-MEBI (Medicaid Eligibility Batch Interface)**.

The interface allows users to verify a recipient's **Medicaid Eligibility** by either clicking on the **Medicaid Number** hyperlink that displays in the **Medicaid Number** column on the **Medicaid Eligibility History** grid in SACWIS or by performing a **MITS SSN Search** using a recipient's Social Security Number.

The screenshot displays the 'Eligibility' tab in SACWIS. On the left is a navigation menu with options like 'CRIS-E Inquiry', 'Eligibility/Reimbursement', 'Adoption Subsidy', 'PASSS', 'Medicaid Eligibility', 'CRIS-E Inquiry History', 'Medicaid Mailing Info', and 'Medicaid Card History'. The main area contains several sections: 'Child Selection' with search fields for Person ID, Person Name, and DOB; 'Current Medicaid Card Mailing Details' with fields for Provider ID, C/O Name, and Origin of Information; 'Medicaid Application History' table; 'Medicaid Eligibility History' table with a row for 'IV-EFCM' and '008990000000' circled in red; 'Stop Span History' table; 'HMO Enrollment History' table; and 'MITS MEBI Spans' section with a 'MITS SSN Search' button circled in red. At the bottom, the 'MITS Medicaid Eligibility Spans' table is highlighted with a green border.

The recipient's **Medicaid Eligibility Spans** including any associated managed care enrollment information is displayed from MITS on the **MITS Medicaid Eligibility Spans** grid allow users to determine whether or not the recipient has a current, valid **Medicaid Span** and whether or not they are currently covered under a managed care plan.

Note: Information obtained from MITS is not retained in SACWIS. Once the user navigates from the **Medicaid Eligibility History** screen, the information carried forward from MITS is removed. There is no limit to the number of times that **Medicaid Eligibility** can be verified through the interface for a recipient. The query as well as the results returned through the interface may also include **Medicaid Spans** originating from the CRIS-E system.

Important: This eligibility query functionality is the same as that used by medical providers to verify a patient's eligibility for Medicaid. **For help understanding the MEBI results please see the section of this article entitled [Understanding the Results of a MITS Inquiry](#).**

Verifying Medicaid Spans in MITS through SACWIS

The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

To verify **Medicaid Eligibility** for a person in SACWIS, complete the following steps:

Important: The person selected for the Medicaid eligibility verification must be known to SACWIS.

Navigating to the Medicaid Eligibility Screen

The screenshot shows the SACWIS navigation menu with tabs: Home, Intake, Case, Provider, **Financial**, and Administration. Under the Financial tab, there are sub-tabs: Eligibility, Payment, and Benefits. The 'Eligibility' sub-tab is circled in red. On the left sidebar, the 'Medicaid Eligibility' link is circled in red. The 'Child Selection' form is highlighted with a red border and contains the following elements:

- Person Search** button (circled in green)
- or - separator
- Person ID: **Go** button (circled in green)
- Person ID: _____
- DOB: _____
- Person Name: _____
- Title IV-E #: _____
- Child has private insurance

1. From the SACWIS **Home** screen, click the **Financial** tab.
2. Click the **Eligibility** tab.
3. Select the **Medicaid Eligibility** link.
The **Child Selection** screen appears.
4. Enter the **Person Id** or use the **Person Search** button to locate the appropriate child.
5. Click the **Go** button.

The **Child Selection** box populates with the child's demographic information and Medicaid information including the child's **Title IV-E #** and **Medicaid Card Mailing Details** (as shown in red below).

Verifying Medicaid Spans in MITS through SACWIS The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

Performing a MITS Inquiry using the MEBI

In the **Medicaid Eligibility History** grid (shown in green below), the child's Medicaid span information will be displayed when applicable.

1. Click on the **Medicaid Number** hyperlink inside the **Medicaid Eligibility History** grid to launch the MITS Inquiry.

The screenshot shows the SACWIS MITS MEBI interface. The top navigation bar includes Home, Intake, Case, Provider, Financial, and Administration. The 'Eligibility' sub-tab is selected. On the left, a sidebar menu lists various options, with 'Medicaid Eligibility' highlighted. The main content area is divided into several sections:

- Child Selection:** A form with fields for Person ID, Person Name, DOB, Title IV-E #, and a checkbox for 'Child has private insurance'. There are also fields for 'Current Medicaid Card Mailing Details' including Provider ID, C/O Name, Origin of Information, and Address.
- Medicaid Application History:** A table with columns for Medicaid Type, Medicaid #, Application Type, Application Date, Requested Effective Date, and Status. An 'Add Application' button is present below the table.
- Medicaid Eligibility History:** A table with columns for Medicaid Type, Medicaid Number, Effective Date, Termination Date, and Status. The table contains one record:

Medicaid Type	Medicaid Number	Effective Date	Termination Date	Status
IV-EFCM	008990000000	05/01/2012		Active - SACWIS

The results of the MITS Inquiry display in the **MITS Medicaid Eligibility Spans** grid.

Name	DOB	Medicaid Number	Medicaid Type	Effective Date	Termination Date
			Medicaid	5/1/2012	7/29/2013
			Ohio Mental health	5/1/2012	7/29/2013
			Medicaid Schools	5/1/2012	7/29/2013
			MRDD Targeted Case Mgmt	5/1/2012	7/29/2013
			Alcohol and Drug Addiction Services	5/1/2012	7/29/2013

For help understanding the MEBI results please see the section of this article entitled **Understanding the Results of a MITS Inquiry**.

Verifying Medicaid Spans in MITS through SACWIS The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

Performing a MITS Inquiry for a Child Enrolled in a Managed Care Plan

1. Launch the MITS Inquiry by clicking on the **Medicaid Number** hyperlink inside the **Medicaid Eligibility History** grid as shown below.

Note: When a child has **HMO Enrollment History** it displays in the **HMO Enrollment History** grid. **This information is not populated from the MEBI.**

Medicaid Eligibility History

	Medicaid Type	Medicaid Number	Effective Date	Termination Date	Status
edit view report	IV-EFCM	0089900000	06/01/2012		Active - SACWIS

Stop Span History

Stop Span Effective Date	Stop Span End Date	Comments
<input type="button" value="Add Stop Span"/> <input type="button" value="Restart Span"/>		

HMO Enrollment History

	HMO Name	HMO ID/Number	Enrollment Date	Disenrollment Date	Notification Sent
view	ParamountNorthwest		09/01/2012		No

The **HMO Spans** information returned from MITS (when applicable history exists) is displayed in the **MITS HMO Spans** grid as shown below.

The results of the MITS inquiry are displayed in the **MITS Medicaid Eligibility Spans** grid.

MITS MEBI Spans

MITS Medicaid Eligibility Spans

Name	DOB	Medicaid Number	Medicaid Type	Effective Date	Termination Date
			Medicaid	6/1/2012	7/31/2013
			Ohio Mental health	6/1/2012	7/31/2013
			Medicaid Schools	6/1/2012	7/31/2013
			MRDD Targeted Case Mgmt	6/1/2012	7/31/2013
			Alcohol and Drug Addiction Services	6/1/2012	7/31/2013

MITS HMO Spans

HMO Name	Enrollment Date	Disenrollment Date
PARAMOUNT ADVANTAGE	9/1/2012	7/31/2013

For help understanding the MEBI results please see the section of this article entitled **Understanding the Results of a MITS Inquiry**.

Verifying Medicaid Spans in MITS through SACWIS The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

Performing a MITS Inquiry on a CRIS-E Medicaid Span

If a **Medicaid Eligibility Span** originating through the CRIS-E system is brought over to SACWIS via the **CRIS-E Inquiry** functionality (see [Navigating the CRIS-E Data Inquiry Screen KBA](#)), the associated **Medicaid Number** can be used to launch the MITS inquiry.

Note: This functionality is helpful in determining whether a child who comes into custody is currently in receipt of Medicaid.

The MEBI will return the managed care information associated with the **CRIS-E Medicaid Number** used for the inquiry. The inquiry results will provide users with the **HMO Name** (the managed care plan) in which the child is/was enrolled as well as the enrollment dates.

1. Launch the MITS inquiry by clicking on the hyperlinked **CRIS-E Medicaid Number** inside the **Medicaid Eligibility History** grid.

Medicaid Eligibility History						
	Medicaid Type	Medicaid Number	Effective Date	Termination Date	Status	
edit						
view	CRIS-E	1110100000	10/01/2012		Active - SACWIS	
report						

The **HMO Spans** information returned from MITS is displayed in the **MITS HMO Spans** grid as shown in green below.

The results of the MITS inquiry are displayed in the **MITS Medicaid Eligibility Spans** grid as shown in red below.

MITS Medicaid Eligibility Spans					
Name	DOB	Medicaid Number	Medicaid Type	Effective Date	Termination Date
			Medicaid	10/1/2012	1/31/2013
			MRDD Targeted Case Mgmt	10/1/2012	1/31/2013
			Alcohol and Drug Addiction Services	10/1/2012	1/31/2013
			Ohio Mental health	10/1/2012	1/31/2013

MITS HMO Spans		
HMO Name	Enrollment Date	Disenrollment Date
BUCKEYE COMMUNITY HEALTH PLAN	12/1/2012	1/31/2013
BUCKEYE COMMUNITY HEALTH PLAN	10/1/2012	10/31/2012

For help understanding the MEBI results please see the section of this article entitled **Understanding the Results of a MITS Inquiry**.

Verifying Medicaid Spans in MITS through SACWIS The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

Performing a MITS Inquiry Using a SSN

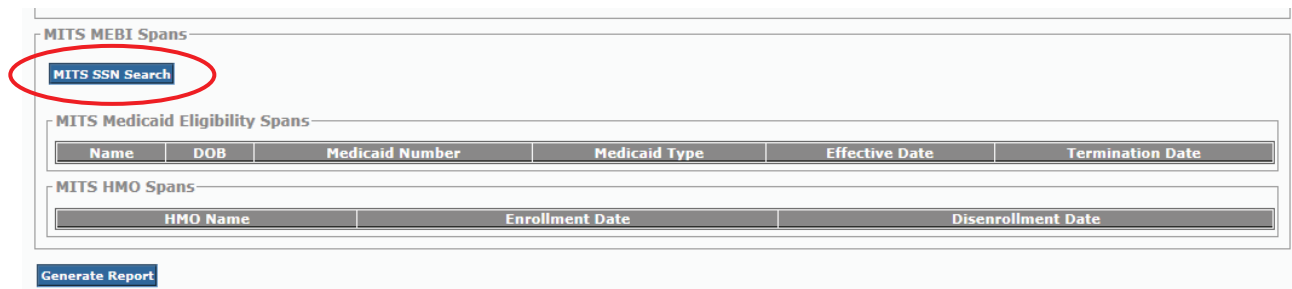
A **Medicaid Eligibility** inquiry can also be performed by using the person's **Social Security Number (SSN)** to query MITS for any **Medicaid Spans** that exist for the person regardless of system of origin.

Note: This functionality is helpful in determining whether a child who comes into custody is currently in receipt of Medicaid.

The MEBI will return the managed care information that exists in MITS for the selected Medicaid recipient. The inquiry results will provide users with the **HMO Name** (the managed care plan) in which the child is/was enrolled as well as the enrollment dates.

Important: The recipient's **SSN must exist on their Person record in SACWIS in order to perform the inquiry**. There is no option to enter a SSN on the Medicaid Eligibility History screen in order to perform the inquiry.

1. Launch the **MITS SSN Search** by clicking on the **MITS SSN Search** button inside the **MITS MEBI Spans** grid



The screenshot displays the 'MITS MEBI Spans' interface. At the top left, there is a button labeled 'MITS SSN Search' which is circled in red. Below this, there are two data grids. The first grid is titled 'MITS Medicaid Eligibility Spans' and has columns for Name, DOB, Medicaid Number, Medicaid Type, Effective Date, and Termination Date. The second grid is titled 'MITS HMO Spans' and has columns for HMO Name, Enrollment Date, and Disenrollment Date. At the bottom left of the interface, there is a 'Generate Report' button.

The **HMO Spans** information returned from MITS (when applicable history exists) is displayed in the **MITS HMO Spans** grid.

The results of the MITS inquiry are displayed in the **MITS Medicaid Eligibility Spans** grid.

For help understanding the MEBI results please see the section of this article entitled **Understanding the Results of a MITS Inquiry**.

Verifying Medicaid Spans in MITS through SACWIS The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

Understanding the Results of a MITS Inquiry

The results of the MITS inquiry are displayed in the **MITS Medicaid Eligibility Spans grid** as shown in red below.

The **HMO Spans** information returned from the MEBI will be displayed in the **MITS HMO Spans grid** as shown in green below.

MITS Medicaid Eligibility Spans					
Name	DOB	Medicaid Number	Medicaid Type	Effective Date	Termination Date
			Medicaid	10/1/2012	1/31/2013
			MRDD Targeted Case Mgmt	10/1/2012	1/31/2013
			Alcohol and Drug Addiction Services	10/1/2012	1/31/2013
			Ohio Mental health	10/1/2012	1/31/2013

MITS HMO Spans		
HMO Name	Enrollment Date	Disenrollment Date
BUCKEYE COMMUNITY HEALTH PLAN	12/1/2012	1/31/2013
BUCKEYE COMMUNITY HEALTH PLAN	10/1/2012	10/31/2012

The **Effective Date** column in the **MITS Medicaid Eligibility Spans** box (shown in green above) will display the effective date of the **Medicaid Span** you have used to complete the verification. (ie. In this example the effective date of the Medicaid Span used to complete the verification is 10/01/2012.)

Note: MITS will not provide verification when the effective date exceeds 36 months from the current system date.

Therefore, if the span effective date is **in excess of 36 months prior to the current system date**, the span effective date will automatically be adjusted so that it is within the 36 month return window. (ie. If the current system date is 8/01/2013 and the actual span effective date is 08/01/2000, the system will display 8/01/2010.)

The **Termination Date** (shown in gold above) will always display the current system date if the Medicaid span is currently open and active in MITS. **MITS will not return a future dated termination date.**

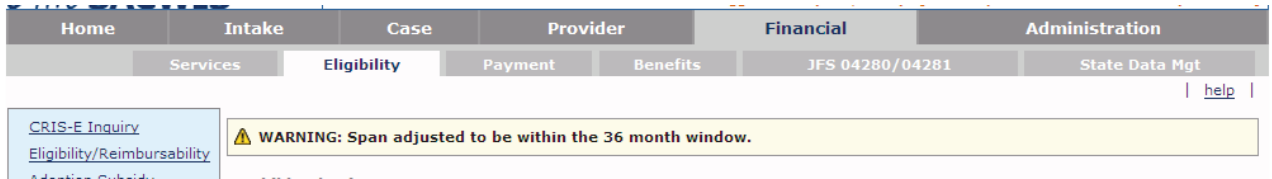
Important: The HMO **Enrollment Date** will be the date of enrollment into the managed care plan(s) and the **Disenrollment Date** will reflect the current system date for open ended enrollments.

If a recipient has more than one **HMO Enrollment Span** within the Medicaid span parameters (Medicaid Eligibility **Effective** and **Termination** Dates) sent to MITS through the inquiry process, all applicable managed care spans will be returned.

Verifying Medicaid Spans in MITS through SACWIS

The SACWIS - MITS MEBI (Medicaid Eligibility Batch Interface)

The message, '**WARNING: Span adjusted to be within the 36 month window,**' will be displayed at the top of the screen as a reminder that the effective has been adjusted to successfully perform the query.



The screenshot shows the top navigation bar of the SACWIS MITS MEBI interface. The navigation bar includes tabs for Home, Intake, Case, Provider, Financial, and Administration. Below the navigation bar, there are sub-tabs for Services, Eligibility, Payment, Benefits, JFS 04280/04281, and State Data Mgt. A warning message is displayed in a yellow box: **WARNING: Span adjusted to be within the 36 month window.** To the left of the warning message, there is a blue box with links for CRIS-E Inquiry, Eligibility/Reimbursability, and Address/Contact.

Other Common MEBI Error Messages

These are some other **WARNING** messages that users may encounter when using the MEBI.

WARNING: Unable to search by SSN. Person is missing SSN.

WARNING: No birthdate has been found in SACWIS, please update person birthdate and try your search again.

WARNING: MEBI system is unavailable at this time.

WARNING: Subscriber not eligible for requested service dates